



**MARYLAND MUSEUMS ASSOCIATION
GRANT APPLICATION – 2019**

Overall Application Requirements

- Site or organization must be a current member of the Maryland Museum Association (MMA).
- A copy of the organization's current fiscal year operating budget is required to be included with the grant application.
- Individual members are not eligible for the professional development, object conservation, or emergency needs grants.
- The maximum amount of the professional development and object conservation grant request cannot exceed \$500.
- The maximum amount of the emergency needs grant request cannot exceed \$1,000.
- Upon successful grant approval, MMA will send the organization project money.
- All MMA monies should be expended within 6 months of receiving them.
- The supported project must relate to the mission of the Maryland Museums Association:
"The Maryland Museums Association is an alliance of cultural and historical institutions that collect, hold, interpret and protect the cultural and material heritage within the State. The association advocates for members by enhancing professionalism in those institutions and individuals, promoting awareness of museum interests."
- A final report will be required.
- This application must be fully completed for consideration.

Professional Development Application Requirements

- The supported project must be open to museum professionals, volunteers, and students. MMA will grade projects based on their ability to provide a professional development opportunity for those working in Maryland museums.
- Projects could be but are not restricted to: workshops, lecture series, conferences, or training sessions. Applications to fund materials, festivals, or concerts must have their professional development opportunities specifically outlined.
- MMA's sponsorship of the supported project must be included in promotional and marketing materials through the inclusion of the MMA logo and a statement describing MMA's support.

Conservation Application Requirements

- The object or objects being conserved must be part of the organization's permanent collection.
- MMA's support of the conservation should be mentioned via social media post or other public-oriented communications.

Emergency Needs Application Requirements

- The emergency needs must be a critical, time-sensitive issue.
- MMA's support of the emergency needs should be mentioned via social media post or other public-oriented communications.

Completed applications can be emailed to: info@mahm.org

Organization Information	
Name of Organization	
Street Address	
City, State, Zip	
Website	
Mission Statement	

Contact Information	
Name	
Job Title	
Phone	
Email	

Grant Type (Choose One)		
<input type="checkbox"/> Professional Development	<input type="checkbox"/> Conservation	<input type="checkbox"/> Emergency Needs

Professional Development	
Project Title	
Date(s)	
Projected Attendance	
Audience Served	
Region Served	
Project/Program Description	

Conservation	
Object(s) to be conserved	
Why is MMA money needed for conservation	

Emergency Needs	
What is the emergency need?	
How will MMA funds be used?	

Budget	
Amount requested	
Total project/program cost	

How will MMA’s support be promoted?

Agreement and Signature	
I affirm that the information in this application is true and complete.	
Name (printed)	
Signature	
Title	
Date	

REMINDERS:

- Is your organization a current MMA member?
- A copy of your organization’s current fiscal year operating budget is required.
- A final report will be required after the project/program is complete.
Professional Development – Final income/expense report, number of attendees, number of organizations attending, copies of promotional material, social media post for MMA to use.
Object Conservation – Final income/expense report, before/after pictures, social media post for MMA to use.
Emergency Needs – Final income/expense report, social media post for MMA to use.